

AGENDA

Meeting: DEVIZES AREA BOARD
Place: Devizes School, The Green, Devizes, Wiltshire, SN10 3AG
Date: Monday 29 September 2014
Time: 7.00 pm, **Youth Fair from 6pm**

Including the Parishes of All Cannings, Bishops Cannings, Erlestoke, Bromham, Devizes Town, Easterton, Etchilhampton, Great Cheverell, Little Cheverell, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

The area board welcomes contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please come along to visit stall holders at the Youth Fair from 6pm. Refreshments and networking opportunities will be available from 6:30pm before the meeting starts at 7pm with a focus on the launch of the new community-led Youth Model.

Please direct any enquiries on this agenda to Libby Beale (Democratic Services Officer), on 01225 718214 or elizabeth.beale@wiltshire.gov.uk

or Richard Rogers (Community Area Manager), on 07771 547522 or richard.rogers@wiltshire.gov.uk

All the papers connected with this meeting are available on the Wiltshire Council website at www.wiltshire.gov.uk

Press enquiries to Communications on 01225 713114/713115.

Wiltshire Councillors

Cllr Liz Bryant, (Bromham, Rowde & Potterne)
Cllr Peter Evans, (Devizes East)
Cllr Sue Evans, (Devizes North)
Cllr Richard Gamble, (The Lavingtons and Erlestoke)

Cllr Simon Jacobs, (Devizes and Roundway South) (Chairman)
Cllr Laura Mayes, (Roundway)
Cllr Philip Whitehead, (Urchfont and the Cannings) (Vice Chairman)

	Time
<p>1 Welcome</p> <p>To welcome those present to the meeting.</p>	7pm
<p>2 Community Youth Model</p> <p>To launch the new community-led Youth Model including:</p> <ul style="list-style-type: none"> • How the new model works; • The funding and support available; • Meeting your Community Youth Officer (CYO); • Feedback from young people; • Questions and discussion. 	
<p>3 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	8pm
<p>4 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 3 July and 19 May 2014.</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Young Persons' Champion</p> <p>To appoint a Young Persons' Champion.</p>	8:10
<p>7 New Youth Model (<i>Pages 11 – 18</i>)</p> <p>To adopt the Leaders Guidance for Positive Activities and Terms of Reference for Local Youth Networks (LYNs) and commence work on establishing a LYN.</p>	8:20
<p>8 Chairman's Announcements (<i>Pages 19 - 24</i>)</p> <p>To receive the following Chairman's announcements:</p> <ul style="list-style-type: none"> • Changes to the Electoral Registration System • Car parking consultation • New Extra Care scheme for older people 	8:30

9	<p>Area Board Grants (<i>Pages 25 – 32</i>)</p> <p>To consider the following applications for funding to the Area Board:</p> <ul style="list-style-type: none"> • Potterne Cricket Club- £4,254 for the installation of new indoor cricket nets. 	8:40
10	<p>Proposed Improvements to Canal Footpath (<i>Pages 33 – 34</i>)</p> <p>To receive a briefing on the proposed improvements to the canal towpath and consider the following Member Initiative:</p> <ul style="list-style-type: none"> • To contribute £5,000 from the Area Board towards the proposed improvements. 	8:50
11	<p>Community Area Transport Group (CATG) and Air Quality And Transport Strategy Group update (<i>Pages 35 – 40</i>)</p> <p>To consider the update and any recommendations arising from the last Community Area Transport Group (CATG) meeting held on 8 September 2014.</p> <p>To receive an update from the Air Quality And Transport Strategy Group.</p>	9pm
12	<p>Partner Updates (<i>Pages 41 – 44</i>)</p> <p>To receive any updates from the following partners:</p> <ol style="list-style-type: none"> Wiltshire Police Wiltshire Fire and Rescue Service Health Services Devizes Community Area Partnership Devizes Campus Team Young People Schools updates Town and Parish Councils 	9:10
13	<p>Evaluation and Close</p>	9:20

Future Meeting Dates

Monday, 24 November 2014
Focus on: Health and Wellbeing

MINUTES

Meeting: SPECIAL DEVIZES AREA BOARD
Place: Board Room, Devizes Town Council, Devizes
Date: 3 July 2014
Start Time: 10:00 am
Finish Time: 10:30 am

Please direct any enquiries on these minutes to:

Sharon Smith (Senior Democratic Services Officer), on 01225 718378 or sharonl.smith@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Peter Evans
Cllr Sue Evans
Cllr Richard Gamble
Cllr Simon Jacobs (Chairman)

Wiltshire Council Officers

Richard Rogers (Community Area Manager)
Sharon Smith (Senior Democratic Services Officer)
Rhys Schell (Campus Manager)

Town and Parish Councillors

Devizes Town – Nigel Carter

Total in attendance: 13

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed all to the special meeting of the Devizes Area Board which was being held to consider funding applications.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from: Cllr Laura Mayes Cllr Liz Bryant Cllr Philip Whitehead</p>
3	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4	<p><u>Area Board Funding Requests</u></p> <p>The funding requests detailed within the agenda pack were considered by the Area Board.</p> <p><u>Decision:</u> To ring fence £1,600 for commemorative projects up to a maximum of £200 per application.</p> <p><u>Decision:</u> To award £150 to Worston and Marston War Memorial to create an illustrated booklet.</p> <p><u>Decision:</u> To award Devizes Canoe Club £5,000 towards a shower and changing block. Reason: the application meets the grant criteria for 2014/15.</p> <p><u>Decision:</u> To award First Stages £614.07 towards new equipment. Reason: The application meets the grant criteria for 2014/15.</p> <p><u>Decision:</u> Great Cheverell Pavilion Trust was awarded £1,800 towards a community cinema. Reason: The application meets the grant criteria for 2014/15.</p>
5	<p><u>Next meeting Date and Close</u></p> <p>The next meeting of the Devizes Area Board will take place on 29 September 2014.</p>

MINUTES

Meeting: DEVIZES AREA BOARD
Place: Devizes Sports Club, London Road, Devizes SN10 2DL
Date: 19 May 2014
Start Time: 6.30 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Eleanor Slack (Democratic Services Officer), on 01225 718255 or eleanor.slack@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Liz Bryant, Cllr Peter Evans, Cllr Sue Evans, Cllr Richard Gamble, Cllr Simon Jacobs (Chairman), Cllr Laura Mayes (Vice Chairman) and Cllr Philip Whitehead

Wiltshire Council Officers

Richard Rogers (Community Area Manager) and Eleanor Slack (Democratic Services Officer)

Town and Parish Councillors

Devizes Town – Judy Rose, Simon Fisher, Jeff Ody, Nigel Carter
All Cannings -
Bishops Cannings – Eric Clark
Bromham -
Easterton -
Erlestoke –
Etchilhampton – M Loots
Great Cheverell –
Little Cheverell –
Market Lavington –
Marston -
Potterne –
Roundway –
Rowde – Jackie Bawden, R Jeffries

Stert -
Urchfont –
West Lavington -
Worton –

Partners

Wiltshire Police – Matt Armstrong, James Siagate, Luke Woodward
Wiltshire Fire and Rescue Service – Mike Franklin, D Nixon
CCG – Helen Osborn, Jo Cullen
DCAP – Chris Butler, Philip Marks, Ian Rose

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
13	<p><u>Election of Chairman and Vice Chairman</u></p> <p>Cllr Mayes opened the meeting and invited nominations for Chairman.</p> <p>It was resolved to;</p> <p>Elect Cllr Jacobs as Chairman.</p> <p>The Chairman invited nominations for the position of Vice-Chairman.</p> <p>It was resolved to;</p> <p>Elect Cllr Whitehead as Vice-Chairman.</p>
14	<p><u>Appointments to Outside Bodies</u></p> <p>The appointment of outside bodies and working groups as detailed in the agenda pack were approved.</p>
15	<p><u>Welcome and Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>a) Recycling Success</p> <p>The success of Wiltshire's kerbside collection of recycling had led to a review of Wiltshire's mini-recycling sites. Households across Wiltshire had recycled more than 68,000 tonnes in 2013 through kerbside collections and the smaller recycling sites were being used little. As a result the remaining 126 mini-recycling sites in Wiltshire would be removed.</p> <p>b) Mentoring scheme</p> <p>Following support from the Mentoring Coordinator, Margaret Bryant, 36 companies had agreed to participate in the mentoring scheme creating places for 38 mentees. A business fair would take place on 14 July 2014 from 11am to 3pm.</p> <p>c) Area Board Review</p> <p>The format of the Devizes Area Board had been amended to allow more time for discussion and debate on key issues.</p> <p>d) Public Health and Wellbeing Grant</p>

	<p>Wiltshire Public Health had established a fund to support public health and wellbeing for people in Wiltshire. The fund was designed for projects which sought to support building healthy and resilient communities, by bringing communities together to make a positive difference to people's health. Full details of the grant were circulated at the meeting.</p> <p>e) Skate Park</p> <p>A number of challenges had been faced which had delayed the construction of the Skate Park. It was hoped that construction would begin in early July.</p>
16	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Dr Martin Foley and Rick Rowland.</p>
17	<p><u>Declarations of Interest</u></p> <p>Cllr Sue Evans declared an interest in item 12. She was a member of Devizes District Association for the Disabled.</p>
18	<p><u>Partner Updates</u></p> <p>a) <u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin, joined by Darren Nixon gave an update to the Area Board. Wiltshire Fire and Rescue Service had been working with Dorset Fire and Rescue Service. Wiltshire Fire and Rescue were facing an annual shortfall in funding of £3.1 million. Their key aim was to reduce spend whilst protecting front-line services. A public consultation was running from 16 June 2014 to 24 August 2014, with decisions being taken in September 2014. Mike Franklin encouraged members to contact him for a follow up Area Board presentation.</p> <p>In the discussion that followed, members noted the benefits of maintaining a Fire and Rescue presence in the geographical area which could be achieved by combining offices with third parties such as Wiltshire Council.</p> <p>b) <u>Wiltshire Police</u></p> <p>An update was provided by Inspector Matt Armstrong and PC James Sheep. Tackling anti-social behaviour in St Mary's close was a priority. There had been a decline in anti-social behaviour following regular patrols in the area. The Police were working with Community Speedwatch teams, particularly the Urchfont and Great Chirvil areas and following this work a decline in speeding had been reported. The Police were seeking to divert young people away from the Criminal Justice System and had given a tour of Earlstoke prison to local school children to facilitate this.</p> <p>c) <u>Devizes Campus Team</u></p>

	<p>The Devizes Campus team were liaising with 40 partners to determine the facilities required in the Campus building.</p> <p>d) <u>Town and Parish Councils</u></p> <p>Rowde Parish Council - Concern was expressed that a warning was not issued prior to the installation of temporary traffic lights on Dunkirk Hill.</p> <p>e) <u>Devizes Community Area Partnership (DCAP)</u></p> <p>DCAP launched the Devizes Means Business website which could be accessed via the following link: http://devizesmeansbusiness.com. The website sought to encourage economic growth in the Devizes community area. A short video was shown which highlighted the benefits of living, and owning a business in Devizes.</p> <p>DCAP were seeking to encourage Town and Parish Councils to create neighbourhood plans. The Neighbourhood Plan Steering Group were producing a best practice guide to help others and were seeking to organise a meeting with Parish Councils to discuss any relevant issues.</p> <p>Concerns were raised regarding the Connect 2 Bus Service consultation and the service provided between Devizes and Pewsey. DCAP were concerned that any changes would cause the service to deteriorate. Following discussion, it was confirmed that Wiltshire Council had gone out to tender on the service because the existing contract was due to terminate in October 2014. The additional service that had been provided over the last few years was funded by central government, but this funding had ended. Following a show of hands, Area Board attendees supported a review of the service from a third party consultant.</p>
19	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 24 March 2014 were presented.</p> <p>It was resolved to:</p> <p>Amend the minutes to indicate that Helen Osborn provided the CCG partner update.</p> <p>To approve and sign the minutes as a correct record.</p>
20	<p><u>Youth Services Review</u></p> <p>Cllr Mayes provided an update on the Youth Services Review. Following consultation, Cabinet had approved the community led option for Wiltshire's youth service. Youth services would be coordinated in each community area, allowing young people to shape the provision of youth services they receive.</p>

21	<p><u>New Model Health Services</u></p> <p>Dr Helen Osborn, Dr Sandford Hill and Jo Collern of the Clinical Commissioning Group (CCG) gave a presentation on New Model Health Services.</p> <p>Wiltshire CCG was created on 1 April 2013. They sought to provide high quality, effective, clinically led and local services. The CCG commissioned health services for the public, they had a budget of £520 million and provided services for over 480,000 people. Wiltshire was divided into four key areas.</p> <p>The CCG sought to provide care within the community to reduce expenditure and relieve pressure on local hospitals. As part of this aim they were educating patients and enabling them to manage their own condition.</p> <p>Many of the CCG's initiatives had improved patient care and reduced expenditure. A pilot project to improve dementia care had been successful, allowing patients to access care directly from their GP surgeries. This had reduced waiting time from nine months to four weeks. The CCG had set up regular ward rounds at local care homes, which had reduced unnecessary admissions to hospitals by 30%.</p> <p>The CCG had appointed 23 care coordinators to help patients to understand and navigate the system. Virtual clinics were being created to allow consultants to look up referrals and give advice. There were lengthy waiting list for physiotherapy appointments, and the CCG were hoping to provide alternative treatments such as Pilates as a means to reduce this. The creation of a minor injuries and illnesses centre could improve community care in Devizes.</p> <p>Following discussion, the CCG were encouraged to contact the Devizes Campus Group to explore the medical facilities required in the Campus. It was also confirmed that where possible, Arriva coordinate patient transport across Wiltshire.</p>
22	<p><u>Request for change of use of telephone box at Bishops Cannings</u></p> <p>Area Board members considered a request by the Parish Council for a change of use of the telephone box at Bishops Cannings to house a defibrillator.</p> <p>It was resolved to;</p> <p>Approve the request.</p>
23	<p><u>Improving our local transport</u></p> <p>a) <u>Community Area Transport Group (CATG) report</u></p> <p>In addition to the report provided within the agenda pack, Cllr Whitehead explained that a small budget had been allocated to improve the London Road pedestrian crossing. The Melksham CATG had agreed to support the Cain Hill</p>

	<p>pedestrian crossing.</p> <p>b) <u>Local Highways Maintenance Schemes</u></p> <p>Wiltshire Council had allocated an additional £52 million to improve Wiltshire's roads.</p> <p>It was resolved to;</p> <ul style="list-style-type: none"> • Approve the local highways maintenance schemes as detailed in the agenda pack. • Agree to alter future highways maintenance schemes on an exception basis only. <p>c) <u>Shane's Castle</u></p> <p>Cllr whitehead explained that the land at Brofort may be required to complete the work at Shane's Castle. This requirement would be incorporated within the sale of land.</p> <p>It was resolved to;</p> <p>Allocate funding to Developmental Services for the road work.</p>
24	<p><u>Area Board Funding</u></p> <p>The Area Board considered applications for community area grant funding.</p> <p><u>Decision:</u></p> <p>To award £2,043 to Devizes & District Association for the Disabled.</p> <p>Reason for decision: The application meets grant criteria for 2014/15.</p> <p><u>Decision:</u></p> <p>To award £4,383 for Wiltshire Blind Association.</p> <p>Reason for decision: The application meets grant criteria for 2014/15.</p>
25	<p><u>Close</u></p> <p>Future meeting dates:</p> <p>Monday 29 September – 6.30pm – Devizes Sports Club Monday 24 November – 6.30pm – Devizes Sports Club</p>

Leaders Guidance for Community Area Boards on Positive Activities for Young People

September 2014

1. Context

Wiltshire Council has adopted a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, the council is committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people. This means the positive activities offer will develop differently in each of the 18 Community Area Board areas to reflect local needs.

Definition of Positive Activities

A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes.

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

2. Legal Framework

The Education Act 1996

S507B of the Education Act requires Council's, so far as reasonably practicable, to secure for qualifying young persons (aged 13-19 in the local area¹) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities. With an annual budget for positive activities for young people and enabling support from Wiltshire Council Children's Services, this responsibility has been delegated to Community Area Boards.

The Equality Act 2010

Community Area Boards are required to comply with the Public Sector Equality Duty under S149 of the Equality Act 2010. Community Area Board members must consider the equality issues and impact of proposals as part of the decision-making process. This requires the council to have regard to the need to:

¹ Up to 25 years of age for young people with special educational needs and/or disabilities

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act,
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

The Duty is in relation to protected characteristic groups and has to be applied in the delivery of Wiltshire Council services and in the employment of its staff. The relevant protected characteristics include age, disability, gender reassignment, marital and civil partnership, pregnancy and maternity, race (including colour, and nationality, ethnic or national origins), religion and belief, sex, and sexual orientation.

Wiltshire Council Constitution

Area Boards are required operate in accordance with Wiltshire Council's Constitution. In particular, it states Area Boards will allocate their delegated funds in accordance with this guidance issued by the Leader and that they must operate in accordance with the council's budget and policy framework and in accordance with the requirements of the Constitution. Area Boards must comply with the statutory equality and safeguarding duties as well as the council's rules on contracts and procurement (Part 11) and the Code of Conduct (Part 13) and the objectives set out below.

3. Objectives

- Create, develop and maintain a sustainable Local Youth Network (LYN) as a sub group of the Area Board in accordance with attached terms of reference;
- Identify, plan and make available a broad offer of positive activities for young people in their area, taking into account the needs and views of young people, and priorities identified within the local Joint Strategic Assessment;
- Secure young people's participation and direct involvement in all stages of the decision making process about the needs, outcomes, priorities and options that form the basis of the offer;
- Identify and secure suitable, safe providers and/or projects/programmes to deliver positive activities, making the best use of local resources;
- Comply with the statutory duties outlined in section 2 and demonstrate compliance through monitoring and evaluation evidence;
- Promote the local positive activities offer effectively, in a way which maximises young people's participation and involvement;
- Promote improved partnership working between organisations and groups working with young people, and develop links with other Local Youth Networks and services for young people;
- Encourage volunteering and community involvement in the development and delivery of positive activities;
- Maintain effective communication with all members of the Local Youth Network to keep them informed and involved;
- Comply with any special requirements asked for by external/alternative funders.

4. Priorities

- Ensure that access to a broad range of safe positive activities is open to all young people regardless of their circumstances or needs;
- Ensure that young people are directly involved in the design, development, delivery and review of local provision. To include representation on the Local Youth Network and identification of needs and priorities;
- Ensure that the needs of the most vulnerable and disadvantaged young people are made a high priority;
- Ensure that the positive activities offer reflects the needs of young people and the wider community, enabling them to pursue and progress in their areas of interest.

5. Financial requirements

A budget for positive activities for young people will be allocated annually to Community Area Boards using the locally agreed Area Board Funding Formula based on the population of 13-19 year olds (using Office for National Statistics mid-year population estimates). This will ensure that funding is allocated equitably across community areas according to local needs.

The funding is revenue based and must be used for the provision of positive activities for young people, targeted at the 13-19 age range (up to 25 years of age for young people with special educational needs and/or disabilities). The funding is ring-fenced for these purposes only.

This funding is not to replace other local funding which is currently used to support services and activities for young people. Community Area Boards are required to use the positive activities for young people funding to complement and enhance other local resources, to secure an offer of positive activities which meets the needs of young people in their area.

Community Area Boards will be accountable for the budget, which will include regular financial reporting of spend and compliance with the council's budget and policy framework.

Budgets are allocated annually for use within year. Roll-over will not normally be permitted although funding that is committed to local positive activity provision but unspent at year end will be carried forward subject to the normal financial management arrangements.

6. Support

Community Area Boards and their Local Youth Networks will be able to access a wide range of support to enable them to develop and deliver a needs-led and sustainable positive activities offer for young people. This consists of technical, professional and developmental support which is set out in the '*Positive Activities Toolkit for Community Area Boards*' and includes access to a Wiltshire Council employed Community Youth Officer.

7. Administration

Administration should be kept to a minimum and shared by members of the Local Youth Network, utilising relevant expertise from the stakeholders involved. The operation of the Local Youth Network and associated support will be provided by the Community Youth Officer with assistance from the Community Area Manager / Community Engagement Officer.

8. Wiltshire Council expectations of Community Area Boards and Local Youth Networks

Monitoring and evaluation requirements:

- Put into place monitoring and evaluation arrangements with providers of positive activities to ensure good quality services and that young people's needs are being met;
- Monitor and evaluate the impact and outcomes of the overall local positive activities offer on an annual basis, to include service user feedback;
- Provide Wiltshire Council Children's Services with regular information on the activity in the area so that a database of activity across the authority can be held centrally;
- Provide a breakdown of how funds are spent;
- Provide evidence that equality impacts and due regard to the Public Sector Equality Duty have been considered as part of the decision making process;

- Provide evidence that young people have participated and been involved in decision making processes to develop the positive activities offer, and that their views have been taken into account.
- Keep a record of actions agreed in accordance with Wiltshire Council regulations; to ensure that recommendations made to the Community Area Board and the decision making process are open and transparent.
- Provide evidence that the recommendations of Local Youth Network have been taken into account.
- Share best practice with other Community Area Boards and Local Youth Networks across the county.

Policies and Procedures

Community Area Boards are required to adhere to Wiltshire Council policies and procedures. It is particularly important that Community Area Boards ensure they understand and are compliant with the equality of opportunity and safeguarding policies. Safeguarding guidance has been developed for Community Area Boards in respect of positive activities for young people and this will need to be adhered to at all times.

9. Quality and Standards Framework

Wiltshire Council has developed a quality and standards framework for positive activities for young people. Community Area Boards, its suppliers of positive activities for young people and Local Youth Networks are expected to adhere to this framework. This is included in the *'Positive Activities Toolkit for Community Area Boards'*.

10. Decision-making process

Community Area Boards will make decisions at public meetings on how funding should be deployed to ensure that decision making is open and transparent.

The decision making process must:

- Take into account recommendations, advice and guidance from the Local Youth Network;
- Evidence that young people have participated and been directly involved in the decision making process and that their needs and views have been taken into account;
- Take into account and ensure compliance with the statutory duties outlined in Section 2 of this guidance;
- Demonstrate that safeguarding and quality assurance standards have been met;
- Ensure that impact assessment will form a condition of any funding and/or procurement decision so that the effectiveness of positive activities may be monitored.

Community Area Boards should implement their decision making powers in accordance with the *'Positive Activities Toolkit for Community Area Boards'*.

11. Review

This guidance is subject to change and may be reviewed by the Leader at any time.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Chairman's Announcement

Subject	Changes to the Electoral Registration System
Officer contact details	Donna Mountford - Communications Officer
Further details	www.gov.uk/yourvotematters

Summary of announcement:

Over the summer, all Wiltshire residents should have received a letter through the post telling them about the biggest change to the electoral registration system in nearly 100 years.

The letter explains that a new, more secure, system of Individual Electoral Registration is being introduced to replace the old Victorian system where the "head of household" registered everyone living in a property. Now, each individual will be responsible for registering themselves.

Many Wiltshire residents will automatically move onto the new electoral register. However, some will need to take action to join or remain on the register, which they will now also be able to do quickly and easily online. People will need to provide their National Insurance Number and date of birth when registering. This will be used to verify that the person making the application is who they say they are and will in turn reduce the risk of fraud and inaccurate entries on the register.

For more information visit www.gov.uk/yourvotematters.

Chairman's Announcement

Subject	Car Parking Consultation
Officer contact details	Catherine Dixon

Summary of announcement:

From October until mid-January there will be an online public consultation on the operation of Council owned car parks in Wiltshire.

Area Board members will be invited to workshops across Wiltshire where they will be invited to provide feedback on car parks as part of the consultation period. Dates for the consultation are to be confirmed.

Chairman's Announcement

Subject	Extra Care scheme for older people
Officer contact details	Russell Batten

Summary of announcement:

- The Cabinet's Capital Assets Committee approved the use of the Southfields care home site for a new 50 unit affordable extra care scheme in November 2013. This was the preferred location of the local Working Group, set up by the Area Board.
- The residents of Southfields and Anzac House care homes will move into the new specialist care home at Horton Road, once construction has been completed around the end of the year.
- The new extra care scheme will provide 50 new affordable apartments with a wide range of onsite facilities and services that will enable older people to remain independent, including access to 24/7 care and support when it is needed.
- The scheme will also provide day care provision, dining facilities, health and wellbeing services, assisted bathing, guest suite, buggy storage and gardens.
- The Council appointed a Design Team earlier in the summer to work with us to take this scheme forward. Initial plans, based on the Council's extra care design guide, have been developed by the architects over the last couple of months.
- These initial plans were discussed with the local Working Group on 16 September. They were well received and further work is now being done to develop these plans before they are shared more widely across Devizes.
- Public consultation on the proposals will take place in Devizes in October. There will be a number of opportunities for local people to see and comment on the emerging plans for the scheme, including a meeting with local residents directly affected by the development on Victoria Road, a drop in consultation event at the Corn Exchange on Thursday 9th October and plans being displayed in the library.
- The consultation event at the Corn Exchange is being publicised through a number of channels across the Devizes Community Area.
- After public consultation, we are working towards a planning application being submitted in November, with a development partner selected shortly thereafter, subject to planning approval being given.

Chairman's Announcement

- We are working towards a start on site by spring 2015 with the scheme being completed by autumn 2016.
- This scheme will be funded, owned and managed by Wiltshire Council and the 24/7 care and support service at the new scheme will be delivered by the local Help to Live at Home Provider.

Report to	Devizes Area Board
Date of Meeting	29th Sep 2014
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 1 application seeking 2014/15 Community Area Grant Funding.

1. **Potterne Cricket Club** are seeking £4,254 towards indoor nets at Lavington School

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5th April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In 2014/15 the officer is required to only ensure that the request meets the funding criteria but not to make any recommendations.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The allocation for Devizes Area Board in 2014/2015 has not been fully agreed but is likely to be similar to 2013/14. This is a capital only grants system
- 1.5. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1001 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.7. In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.8. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.9. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.10. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.11. The funding criteria and application forms are available on the council's website <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsschem>

[e.htm](#)

- 1.12. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance as presented for delegated decision• Devizes Community Area Plan• Devizes Joint Strategic Needs Document
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. Councillors will need to decide whether the community benefit will warrant the request.
- 2.3. This is the second round of funding during 2014/2015.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Devizes Area Board.
- 4.2. All awards are subject to the condition that no payment will be made until all other match funding has been confirmed.

4.3. If the award is granted, there will remain £40,456 capital money.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8	Potterne Cricket Club	Indoor Nets	£2,043 towards a project costing £4,087

- a. This application meets the grants criteria and has been classified as a capital project
- b. The project is to purchase and install new indoor cricket nets at Lavington School.
- c. Although the project is being led by Potterne Cricket Club, the new facility will not be solely for their clubs use. It will be for the hire and use of the whole community.
- d. Funding is being put in from the club's reserves as well as contributions from the MCC Foundation and Wiltshire Queries CC
- e. The project helps address the Area Board priority of supporting more positive activities for young people.

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Richard Rogers Devizes Community Area Manager Tel: 01225 718626 E-mail Richard.rogers@wiltshire.gov.uk
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Grant Applications for Devizes on 29/09/2014

ID	Grant Type	Project Title	Applicant	Amount Required
861	Community Area Grant	New indoor cricket nets	Potterne Cricket Club	£4253.60

ID	Grant Type	Project Title	Applicant	Amount Required
861	Community Area Grant	New indoor cricket nets	Potterne Cricket Club	£4253.60

Submitted: 01/07/2014 12:16:52

ID: 861

Current Status: Application Appraisal

To be considered at this meeting:
29/09/2014 Devizes

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
New indoor cricket nets

6. Project summary:
Installation of indoor cricket nets at Lavington School Village Hall for community usage outside of school hours

7. Which Area Board are you applying to?
Devizes

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN10 4EB

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

10/2013

Total Income:

£52927.17

Total Expenditure:

£54527.31

Surplus/Deficit for the year:

£-1600.14

Free reserves currently held:**(money not committed to other projects/operating costs)**

£12000.50

Why can't you fund this project from your reserves:

We have a healthy income stream but use it largely maintaining our own facilities and coaching our juniors. This facility will not be on our premises nor will it be only for our usage-it will be a Community wide facility available for anyone to book out of school hours note-the deficit last year is really an accounting legacy whereby a large amount of income was received one year but spent the next.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8507.20		
Total required from Area Board		£4253.60		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Supply and fit trackway and nets	6802.80	Our reserves	yes	2500.00

Detachable side screens	465.60	Contribution from MCC Foundation	yes	1253.60
Cotton sight screen from lanyard	202.80	Contribution from Wiltshire Queries CC	yes	500.00
Surface mats	1036.00			
Total	£8507.2			£4253.6

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Devizes

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Any cricketing organisation who hires the hall will benefit-there is a dearth of indoor facilities in the area and those around are always block booked.Potterne CC and all their large junior section would benefit hugely as would many other local clubs such as Urchfont,Wilts Queries etc who will use these facilities too

14. How will you monitor this?

Via booking levels with the school and registers of attendees

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the facility is in place a sinking fund will be created for maintenance via the booking fees

16. Is there anything else you think we should know about the project?

n/a

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



Reference No
Log No Cllr: 001/10 For Office Use

Area Board Project
1. What is the project?
Improvements to the canal towpath surface, including selected widening to 2.1m along with improving access to / from residential areas.
2. Where is the project taking place?
The Kennet and Avon Canal towpath, between: <ul style="list-style-type: none"> • Park Bridge and Cemetery Bridge; and • London Rd Bridge to Park Bridge.
3. When will the project take place?
Subject to funding, the Canal and River Trust (CRT) is aiming to deliver the project between March 2015 through to April 2015. Initial estimates are for a 6-8 week construction phase.
4. What are the Community benefits/evidence of need/desired outcomes?
The towpath through Devizes provides a valuable community asset allowing residents and visitors alike the opportunity to walk and cycle to fulfil their daily business. Use of the towpath is currently restricted by the surface and its width. The CRT believes that a bound surface will be the best option to cater for the increasing use of the towpath as Devizes continues to grow and prosper. The towpath project fully accords with the objectives of the Devizes Transport Strategy and will contribute towards tackling congestion and improving air quality in the town by providing an alternative to the car.
5. Who will manage/be responsible for this project?
The Canal and River Trust.
6. Costs/quotes/ match funding?

Costs: The CRT has provided the following costs to deliver the project:

£62,000 - Park Bridge and Cemetery Bridge

£164,000 - London Rd Bridge to Park Bridge

£226,000 – Total

Match Funding:

£30,000 - The CRT has also pledged project officer time.

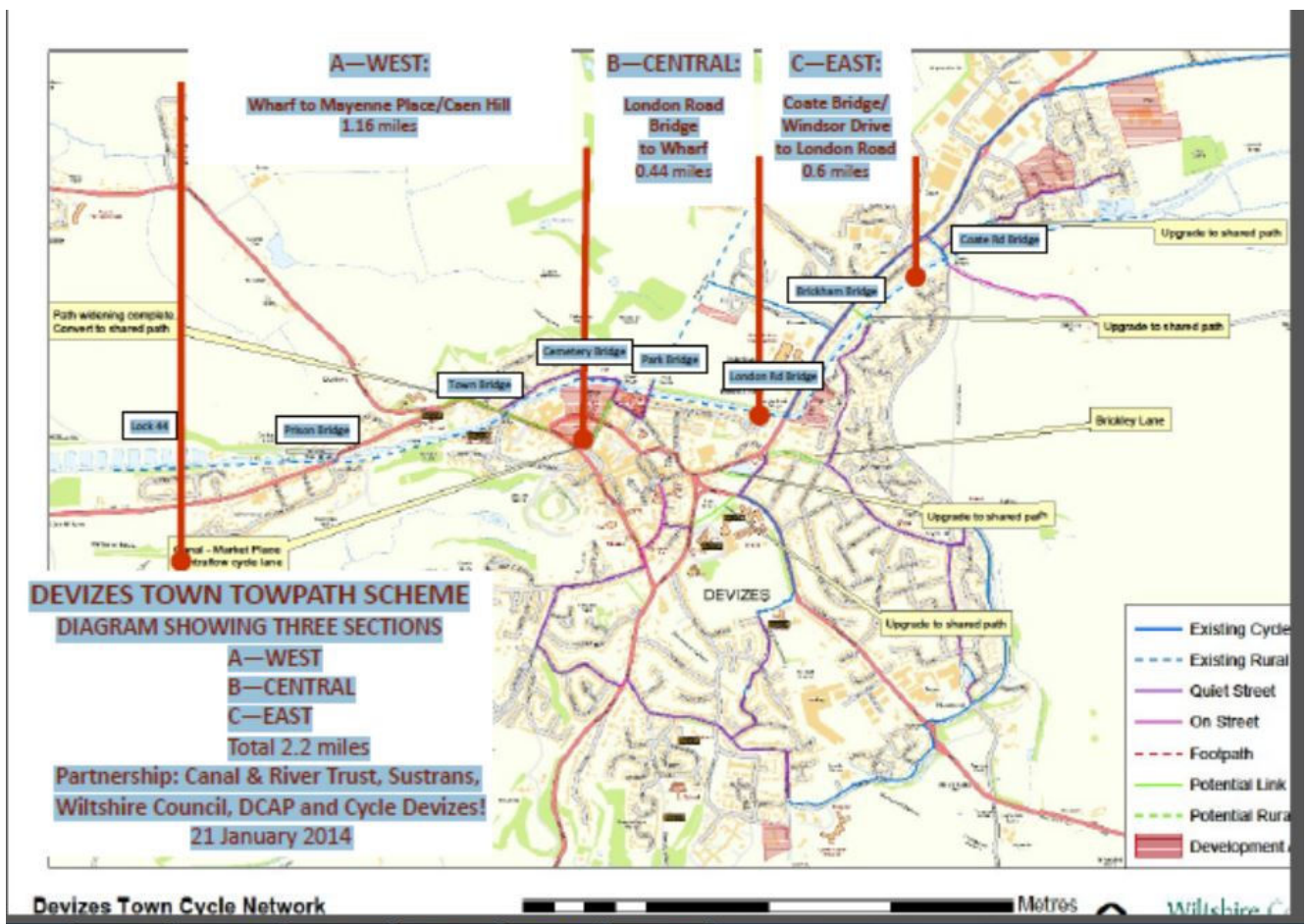
£30,000 - Wiltshire Council Local Transport Plan

Devizes Town Council will consider the supporting the proposal at the next Community & Civic Resources Committee on 7 October 2014.

The Devizes Transport and Air Quality group will consider committing funds through developer contributions.

7. Additional information

The CRT has a robust approval process that will consider the proposals impact on heritage, environment, accessibility and conservation. The CRT has advised that the works is permitted development and therefore does not require planning permission.



DEVIZES AREA BOARD
29th September 2014

COMMUNITY AREA TRANSPORT GROUP
MEETING HELD ON MONDAY 8th September 2014

Purpose of the Report

To provide an update and recommendations to Devizes Area Board from the meeting of the Community Area Transport Group meeting held on Monday 8th September 2014.

Notes of Meeting

Present:

- Peter Evans - Devizes Town Council
- Ann Lumb - Great Cheverell Parish Council
- Kelvin Nash – Devizes Town Council
- Kristian Price – Wiltshire Council
- Gareth Rogers - Senior Engineer, Wiltshire Council
- Richard Rogers - Community Area Manager for Devizes, Wiltshire Council
- Philip Whitehead – Member of Devizes area Board and portfolio holder for Highways Contract

Apologies

- Tony Cosstick – Cycle Devizes
- Rob Edwards – Potterne PC
- Kate Freeman – Chairman of DCAP Transport Sub-Group
- Steve Valentine – Roundway Parish Council

<p>Funding Update</p>	<p>GR presented the current funding situation:</p> <p>Total Budget - £65,847.40</p> <p>Committed Budget - @£60k including implementation of speed limits (£8k), bus stops (£5k), Great Cheverell (£4k), Mkt Lavington (£500)</p> <p>Remaining budget - @£5k</p>
<p>Rotherstone</p> <p>The CATG needs to decide if it will recommend to the Area Board whether to go ahead with the preferred scheme.</p>	<p>The consultation carried out by Cllr Sue Evans and Cllr Peter Evans resulted in general support for traffic calming measures.</p> <p>The consultation results were discussed by Devizes Town Council and they agreed to support the scheme. However some concerns were raised over the scope of</p>

	<p>the consultation and asked that requested that the areas of Colston Road and Shepherd Close should be allowed to comment before work commenced.</p> <p>The group was informed that if we wish to proceed the next steps would be</p> <ol style="list-style-type: none"> 1. Consult with the Police to see if they would support the scheme as they would need to enforce it. 2. If the Police do support it then put in place a TRO. This would include allowing any other residents the opportunity to comment on the scheme <p>ACTION – Write to Town Council to thank them for their comments and state that as the police will need to be consulted and a TRO obtained this will allow other residents to comment on the scheme (RR)</p> <p>ACTION – Consult the police and bring their comments back to a future meeting (GR)</p>
<p>Great Cheverell Proposal</p>	<p>Ann Lumb introduced a proposal from the Parish Council regarding the next phase of improvements to the village regarding traffic and HGV vehicles</p> <p>AL highlighted recognised that the village will continue to be the route for traffic but highlighted two key concerns that the Parish Council wish to see some action taken to address:</p> <ol style="list-style-type: none"> 1) Remove unnecessary signage for HGV <p>There was disagreement regarding whether some of the HGV signs were required and were appropriate for the village</p> <p>ACTION - PW will look at the signage with officers to ensure all are required and do</p>

	<p>not unnecessarily direct vehicles via Great Cheverell</p> <p>2) Introduce an engineering solution at the South entry to the village to alert HGV drivers to the need to slow down. The Parish Council felt that this should be centrally funded if possible</p> <p>PW informed the group that there is no central budget for this sort of work. The proposed work would need significant investment. The decision was made at the previous meeting to undertake two improvements proposed by the Parish Council that were cost effective.</p> <p>The group felt that the proposed work should be undertaken and then the situation evaluated again.</p> <p>A discussion took place regarding whether a topographical survey should be undertaken. This would give details upon which a more permanent solution could be built. However the survey would cost £1,500. GR pointed out that the group would need to decide if this was a good investment now and any possible outcome may not provide an ideal solution. Examples in other areas of the County were highlighted with differing success</p> <p>ACTION – It was agreed to defer this item to a future meeting and look at the experience of other recent schemes including Baydon (GR and PW)</p> <p>AL informed the group that she has also collected details of the companies regularly sending HGVs through Great Cheverell</p> <p>ACTION – Send list too RR who will arrange for those involved to be written to. (AL / RR)</p>
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<p>Urchfont and Wedhampton Bus Stop works</p>	<p><i>Urchfont</i> –</p> <p>GR presented three possible proposals for Urchfont. B3098 / Walnut Close; Crossing Point, Footway link & Bus Stop - £3,150 B3098 / Crooks Lane; Crossing Point & Footway link - £4,600 B3098 / The Paddock; Crossing point and bus stop provision - £5,350 ACTION – Take to Urchfont PC for discussion (PW)</p> <p><i>Wedhampton</i> – The Parish council wish to install a hard standing next to the existing bus stop. They are willing to undertake and fund the work themselves. A mechanism occurs which allows a third party to access the highways to undertake this work.</p> <p>ACTION – IT was agreed that this method would be used in Wedhampton and PW would bring this for discussion to the PC (PW)</p>
<p>Crossing on Bath Road</p>	<p>An A361 Bath Road, Devizes Pedestrian Crossing Assessment report for putting in a new crossing has been completed and is ready for consideration by the Town Council. The cost of a crossing would be about £40k and it is likely that if agreed, a substantive bid would need to be put in to help fund it.</p> <p>ACTION – Send the report to the Town Council for consideration and also to Cllr Sue Evans (RR)</p>
<p>Speed Limit Review Recommendations</p>	<p>As a result of the speed limit review, recommendations for the C20 and C8 have been agreed. Funding for these changes will need to come from the CATG if they are to take place. Each one was discussed and it was agreed that both should take place. A budget of £8k has already been allocated for this work</p>

	RECOMMENDATION – That the recommendations of the speed limit review for the C8 and C20 should be undertaken and paid for from the CATG budget
UPDATES	
I. West Lavington	The work to repair the zebra crossing has been completed
II. Caen Hill Crossing	The proposed works are now scheduled for Jan 2015
III. Low Road, Little Cheverell	The metro count showed that the 85 th percentile speed is below 30mph.
IV. Grass verge on the Green	The grass around the new paths has taken and is now growing well
V. Bromham – White lines on the Pound	The agreed work has not been carried out at the request of the Parish Council who wish to reconsider what actions should be taken
VI. Fiddlington Clay	A site visit was undertaken and it was confirmed that visibility is good.
AOB	<p><i>Long Street Freight Study</i> – A meeting to take this forward is scheduled for later this week.</p> <p><i>Rowde PC</i> – The PC have an issue with West End Farm and they have been asked to put an issue in. It regards where a centre line is appropriate as the road is very narrow. The CATG will consider it if the Parish Council put in a request.</p>

Recommendations to Devizes Area Board

The area board is asked to agree the following recommendation:

- That the recommendations of the speed limit review for the C8 and C20 should be undertaken and paid for from the CATG budget

Date of next meeting – Monday 10th Nov at 10am in Kennet House, Devizes

Report Author: Richard Rogers, Devizes Community Area Manager

Devizes Community Area Board

September 2014



1. Neighbourhood Policing

Team Sgt: Joanne Spencer

Town Centre Team

Beat Manager – PC Chris Mead

PCSO – Paula Yarranton

PCSO – Melissa Camilleri

PCSO – Kelly Watts

Rural North Team

Beat Manager – PC Helen Clarke

PCSO – Fiona Marno

Rural South Team

Beat Manager – PC James Sheate

PCSO – Phil Greenaway

There are some key changes to my NPT staff. I would first like to congratulate Luke Woodward and Jemma Butcher who have been successful in becoming Police Officers. They have started their training at Police Headquarters. I am very grateful for the effort they have made within the community and both will be a tough act to follow.

The two staff having that challenge are Melissa Camilleri, an experienced PCSO transferred in from Pewsey and Sarah Greenman, joining as a new recruit and starting on the 22nd September. They are welcome additions to the team and I look forward to working with them

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: www.wiltshire.police.uk

3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: www.wiltshire-pcc.gov.uk

4. Local Issues

The existing priorities set for my team centre around the open space areas of the Green and Hillworth Park for ASB and littering and ASB in Potterne. Continuing activities include patrols, community engagement and working in partnership to resolve both.

Devizes North Rural

Bromham

8th Sept entry was forced to Bromham Social Club and £35 cash stolen.

Rowde

10th Sept a garage was entered by brickwork being chiselled away and a motocross bike was stolen.

Bishop Cannings

6th Aug damage was caused to the window of a vehicle and property stolen from within.

3rd Sept a landrover was stolen.

Coate & Horton

11th Sept entry was made to a garage but nothing reported a stolen.

All Cannings

No reportable incidents

Stert & Etchilhampton

No reportable incidents

Devizes South Rural

Urchfont

No reportable incidents

Market Lavington and Easterton

28th July there were 8 reports of theft of money from foreign students staying as part of an exchange programme.

Worton

No reportable incidents.

Erlstoke

No reportable incidents

Little Cheverill

A property was entered and a dog was stolen.

Devizes Town

With the greatest number of offences being reported under Devizes town or EZ11 beat area there are still significant challenges to reduce crime.

Taking a comparison for a period of 8 weeks from July to September 2014 and looking at the same period last year, there has been a reduction in the number of burglaries; From 61 reported in 2013 to 25 in 2014. The greatest reduction is in the non-dwelling category. Power tools, bicycles and small valuables are most sought after by criminals. Targeting known offenders and effective investigations have led to significant arrests. I would also like to think that communities are also taking opportunities to protect their property so the net effect is reduction in this crime type.

For the same period there has been a reduction in the number of offences linked to night time economies and licensed premises, from 7 to 3. There has also been a reduction in the volume of violent crimes reported from 77 down to 48.

Criminal damage has also reduced from 51 to 21 offences.

In the general category of theft, out of the 92 reported offences, 37 are from retail outlets in the town centre and a focus of attention will be to reduce this significantly, dare I say it, especially in the run up to Christmas.

CRIME & DETECTIONS (August 2012 – August 2013 compared to previous rolling 12 months)

EZ Devizes NPT	Crime				Detections*	
	12 Months to August 2013	12 Months to August 2014	Volume Change	% Change	12 Months to August 2013	12 Months to August 2014
Victim Based Crime	1159	1218	+59	+5.1%	24%	18%
Domestic Burglary	53	31	-22	-41.5%	30%	3%
Non Domestic Burglary	137	129	-8	-5.8%	23%	2%
Vehicle Crime	79	111	+32	+40.5%	1%	1%
Criminal Damage & Arson	260	197	-63	-24.2%	20%	15%
Violence Against The Person	301	361	+60	+19.9%	40%	27%
ASB Incidents	1043	955	-88	-8.4%		

Matthew Armstrong

Sector Inspector, Devizes Melksham Pewsey Marlborough
15th January 2014

